

ANGELE DAVIS
COMMISSIONER OF ADMINISTRATION

State of Louisiana

Division of Administration

Office of Statewide Reporting and Accounting Policy

June 26, 2009

OSRAP MEMORANDUM 09-40

TO: Fiscal Officers

All State Entities

FROM: Afranie Adomako, CPA

Director

SUBJECT: Instructions for the Determination of which Annual Fiscal Report (AFR) to

Prepare

Attached is a list of entities that are included in the Comprehensive Annual Financial Report for the State of Louisiana (CAFR), along with the various AFR packet types. Find your entity name and follow across to the column that contains an "X" to determine which packet you should complete for the period ending June 30, 2009.

All packets are now available on OSRAP's website. Once you have determined which AFR packet is applicable to your entity, that packet may be accessed via the internet at www.doa.louisiana.gov/osrap/index.htm. The report to be used for fiscal year ending June 30, 2009, can be located by selecting "AFR packets" within the "Information" box, then scrolling down and selecting the specific form name that was identified during your analysis of the attached matrix. To assist the preparers, each individual AFR packet includes specific instructions applicable to that packet.

For ISIS entities that are unable to locate the name of your entity on the list, complete the ISIS AFR packet. If your entity is <u>not</u> an ISIS entity and you cannot locate the name of your entity on the list, contact any member of my staff at (225) 342-0708 for further instructions.

AA: MH

Enclosure

Entity Matrix Packet Types

Entity Matrix	Packet Types								
FYE 6/30/ 2009					l	Individ	ual Enti	ity Dacko	ts
1 1 2 0/30/ 2003			.			illulviu	uai Liti		13
			College &					OGB -	
	ISIS	BTA	University	Non ISIS	CCCD	DOTD	FPC	OPEB	Tobacco
ISIS Agencies Not Listed Elsewhere in this List	X								
Colleges & Universities:			Х						
Baton Rouge Community College			X						
Board of Regents			X						
Board of Supervisors - Community & Technical Colleges			X						
Board of Supervisors - University of LA. System			X						
Bossier Community College			X						
Delgado Community College			X						
Grambling State University			X						
L.E. Fletcher Technical Community College			X						
LA Tech University			X						
Louisiana Delta Community College			X						
LSU Agricultural Center			X						
LSU Alexandria			X						
LSU Baton Rouge			X						
LSU Board of Supervisors			Χ						
LSU Eunice			Χ						
LSUHCSD			X						
LSU HSC Center-New Orleans			X						
LSU HSC-Shreveport			X						
LSU Shreveport			X						
McNeese State University			X						
Nicholls State University			X						
Northwestern State University			X						
Nunez Community College			Х						
Paul M. Hebert Law Center			Х						
Pennington Biomed Research Center			X						
River Parishes Community College			X						
SLU			X						
South Louisiana Community College			X						
Southern Law Center			X						
Southern University - Board of Supervisors			X						
Southern University - AG & EXT Center			X						
Southern University - Baton Rouge			X						
Southern University - New Orleans			X						
Southern University - Shreveport			X						
Sowela Technical Community College			X						
University of Louisiana - Lafayette			X						
University of Louisiana - Monroe			X						
University of New Orleans			X						
•			•						
Discrete Component Units:		Х							
Amite River Basin Drainage and Water Conservation		Х							
Atchafalaya Basin Levee District		X							
Bayou D'Arbonne Lake Watershed District		X							
Bossier Levee District		Х							
Caddo Levee District		Х							
Capital Area Human Services District		X							
Fifth Louisiana Levee District		X							
Florida Parishes Human Services Authority		X							
Greater Baton Rouge Port Commission		X							
Greater New Orleans Expressway Commission		X							
Jefferson Parish Human Services Authority		X							
Kenner Naval Museum Commission		X							
Lafitte Area Independent Levee District		X							

Entity Matrix Packet Types

Entity Matrix	Packet Types								
FYE 6/30/ 2009			Individual Entity Packets College & OGB -						ts
	ISIS	вта	University	Non ISIS	CCCD	DOTD	FPC	OPEB	Tobacco
Discrete Component Units(cont.):		Х							
Lafourche Basin Levee District		Х							
Louisiana Agricultural Finance Authority		Х							
Louisiana Beef Industry Council		Х							
in New Orleans/Tulane Health Sciences Center		Х							
Louisiana Citizens Property Insurance Corporation		Х							
Louisiana Economic Development Corporation		Х							
Louisiana Egg Commission		Х							
Louisiana Housing Finance Agency		Х							
Louisiana Motor Vehicle Commission		Χ							
Louisiana Naval War Memorial Commission		Х							
Louisiana Public Facilities Authority		Х							
Louisiana Stadium and Exposition District		Х							
Louisiana State Board of Private Investigators Examiners		Х							
Louisiana State Board of Private Security Examiners		Х							
Louisiana Utilities Restoration Corporation		Х							
Metropolitan Human Services Authority		Х							
Millennium Port Authority		Х							
Natchitoches Historic District Development Commission		Х							
Natchitoches Levee and Drainage District		Х							
Nineteenth Louisiana Levee District		Х							
North Lafourche Conservation, Levee and Drainage District		Х							
Northeast Delta Human Services Authority		Х							
Ouachita Expressway Authority		Х							
Ponchartrain Levee District		Х							
Poverty Point Reservoir District		Х							
Recreational and Used Motor Vehicle Commission		Х							
Red River Levee and Drainage District		Х							
Red River, Atchafalaya and Bayou Bouef Levee District		Х							
Relay Administration Board		X							
Road Home Corporation d/b/a Louisiana Land Trust		X							
Sabine River Authority		X							
South Central Louisiana Human Services Authority		X							
South Lafourche Levee District		X							
Southeast Louisiana Flood Protection Authority - East		X							
Southeast Louisiana Flood Protection Authority - West Bank		X							
State Plumbing Board of Louisiana		X							
Tensas Basin Levee District		X							
White Lake Preservation, Inc		Х							
Enterprise Funds:									
Barbers Examiners Board		Χ							
Board of Examiners of Certified Shorthand Reporters		Χ							
Board of Examiners of Nursing Facilities Administrators		Χ							
Chiropractic Examiners Board		Χ							
Crawfish Promotion and Research Board		Х							
Dairy Industry Promotion Board		Χ							
Donald J Thibodaux Training Academy		Χ							
Drinking Water Revolving Loan Fund		Х							
Federal Property Assistance		Х							
LA Coastal Protection & Restoration Financing Corporation		Х							
Licensed Professional Counselors Board of Examiners		Χ							
Louisiana Auctioneers Licensing Board		Χ							
Louisiana Blighted Property Reclamation Revolving Loan		Χ							
Louisiana Board of Architectural Examiners		Χ							
Louisiana Board of Examiners for Speech-Language									
Pathology and Audiology		Χ							
Louisiana Board of Examiners in Dietetics and Nutrition		Х							

3

Entity Matrix Packet Types

Entity Matrix	Packet Types								
FYE 6/30/ 2009		Individual Entity Packets					te		
F1E 0/30/ 2009			Callana			muivia	uai 🖽 ī	-	12
			College &	N 1010	0000			OGB -	
	ISIS	BTA	University	Non ISIS	CCCD	DOTD	FPC	OPEB	Tobacco
Enterprise Funds(cont.):		.,							
Louisiana Board of Interior Designers		X							
Louisiana Board of Massage Therapy		X							
Louisiana Board of Pharmacy		X							
Louisiana Board of Physical Therapy Examiners		X							
Louisiana Board of Wholesale Drug Distributors		X							
Louisiana Catfish Promotion and Research Board		X							
Louisiana Cemetery Board		X							
Louisiana Gulf Opportunity Zone Loan Fund		X							
Louisiana Licensed Professional Voc. Rehab. Counselors Bd.		X							
Louisiana Lottery Corporation		X							
Louisiana Professional Engineering & Land Surveying Board		X							
Louisiana Property Assistance Agency		X							
Louisiana Real Estate Appraisers State Board of Certification Louisiana Real Estate Commission		X							
Louisiana Real Estate Commission Louisiana Rice Promotion Board									
Louisiana Rice Promotion Board Louisiana Rice Research Board		X							
Louisiana Rice Research Board Louisiana Soybean and Grain Research and Promotion Board		X							
Louisiana State Board for Hearing Aid Dealers		X							
Louisiana State Board of Dentistry		X							
Louisiana State Board of Electrolysis Examiners		X							
Louisiana State Board of Embalmers and Funeral Directors		X							
Louisiana State Board of Examiners for Sanitarians		X							
Louisiana State Board of Medical Examiners		X							
Louisiana State Board of Nursing		X							
Louisiana State Board of Optometry Examiners		X							
Louisiana State Board of Practical Nurse Examiners		X							
Louisiana State Board of Social Workers Examiners		Х							
Louisiana State Polygraph Board		Х							
Louisiana Strawberry Marketing Board		Х							
Louisiana Sweet Potato Advertising & Development Comm.		Χ							
Louisiana Tax Free Shopping Commission		Χ							
Louisiana Transportation Authority		Χ							
Municipal Facilities Revolving Loan Fund		Х							
Office of the Custodian of Notarial Records of Orleans Parish		Х							
Prison Enterprises		Х							
Public Safety Services Cafeteria		X							
Radiologic Technology Board of Examiners		X							
State Board of Certified Public Accountants of Louisiana		X							
State Board of Examiners of Psychologists		X							
State Board of Veterinary Medicine		X							
State Boxing and Wrestling Commission		X							
Unemployment Trust Fund – Office of Employment Security		X							
Internal Service Funds:		x							
Administrative Services		X							
Central Regional Laundry		X							
Louisiana Correctional Facilities Corporation		X							
Louisiana Office Building Corporation		X							
Office Facilities Corporation		X							
Office of Aircraft Services		X							
Office of Telecommunications Management		X							
- -									
Judiciary Entities:				X					
Court of Appeals, Fifth Circuit				Χ					
Court of Appeals, First Circuit				Χ					

Entity Matrix

FYE 6/30/ 2009

Judiciary Entities (cont.):

Court of Appeals, Fourth Circuit Court of Appeals, Second Circuit Court of Appeals, Third Circuit Supreme Court

Miscellaneous Entities:

Crescent City Connection Division
DOTD Capital Outlay
Office of Facility Planning & Control Capital Outlay
Office of Group Benefits
Office of Group Benefits Non-State Enitites OPEB
Office of Risk Management
Office of State Uniform Payroll
Patient's Compensation Fund Oversight Board
Toabacco Settlement Financing Corporation
W.R. Irby Bequest Fund

Special Act Entities:

House of Representatives
Legislative Budgetary Control Council
Legislative Fiscal Office
Louisiana State Law Institute
Office of the Legislative Auditor
Senate

Packet Types

		College &		Individual Entity Packets OGB -						
ISIS	вта	University	Non ISIS	CCCD	DOTD	FPC	OPEB	Tobacco		
ISIS	вта	College & University	Non ISIS X X X X X X X X		DOTD		OGB -			
			X X X X X X X							